



Dear QBA member

In addition to the documents provided earlier this evening in QBA COVID-19/Update 19, I have just received additional information that may prove useful to those members who are required to complete Queensland Workplace Health Management Plans (mandatory for all Queensland businesses).

Please use the link below to access additional example templates which will help you to create your own daily workplace checks for employees and those visiting your place of business. The example templates covers the minimum information required to collect daily information and maintain records of health checks and compliance of your health plan obligations within your business.

[record-keeping-templates-health-management-plans-v1.pdf](#)

Additional information is also available through the Queensland Department of Agriculture dedicated COVID-19 website. Please use the following link to access this website.

<https://www.publications.qld.gov.au/dataset/seasonal-work-covid19/resource/b4c8b73a-1e96-4079-92bb-5be424eaaf39>

Since sending the email earlier tonight, I have received a few emails from members wanting to clarify the requirements for record keeping upon re-entry into Queensland under a Freight and Logistics exemption. Information contained below relates to content within the approval from the State Health Emergency Coordination Centre (SHECC) on the approval for Queensland based commercial beekeepers to be recognised under a Freight and logistics exemption pass and the subsequent requirements associated with the pass upon re-entry into Queensland.

*As the almond pollination activities will require the persons transporting the beehives to travel to a COVID-19 hotspot, the following requirements of the Border restrictions Direction (no.8) should be noted:*

*Any person, who is transporting freight to, from or through Queensland under a commercial freight operation and any other person in the vehicle who is essential for the delivery of the freight, must as far as practicable, remain isolated from the general public in their vehicle or accommodation until the person departs Queensland or for 14 days, whichever period is shorter. When the drivers re-enter Queensland after travelling to a hotspot, they must:*

1. *keep and retain written records of close contacts for a 14-day period commencing on their date of arrival in Queensland, or, if they remain in Queensland for a period of less than 14 days, for that period; and*
2. *provide the records to an emergency officer (public health) if directed by an emergency officer (public health) or to a contact tracing officer; and*
3. *minimise contact with the community for a period of 14 days; and*
4. *to the extent reasonably practicable, practice physical distancing including by remaining at least 1.5 metres from other people.*

*For the purpose of the requirements above, a person is a close contact of another person if they are in the company of the other person: within an enclosed space for a period of 2 hours or longer; or within 1.5 metres of the other person for a period of 15 minutes or longer; and the records that are required to be kept are the name and phone number and email address of the close contact and the day, time and location at which the close contact occurred; or if the name and phone number or email address are not known or it is not reasonably practicable to obtain them, the day, time and location at which the close contact occurred.*

A recommendation from the Queensland Department of Agriculture, Forestry and Fisheries is for all beekeepers obtain a 2020 diary that provides enough space to record daily information which will enable you to keep simple written records of daily interactions with close contacts for a 14-day period commencing on arrival in Queensland.

Should you require additional information or have any questions please don't hesitate to contact me.

Kind regards,



Jo Martin

QBA State Secretary.



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